

# PHANTOM LAKE YMCA CAMP

## APPLICATION FOR FULL TIME EMPLOYMENT

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 S110 W30240 YMCA Camp Road, Mukwonago, WI 53149 Phone: 262-363-4386 Fax 262-363-4351  
 Email: office@phantomlakeymca.com Web Page: www.phantomlakeymca.com  
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Please Print or Type

Name \_\_\_\_\_

First Middle Last

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

What position are you applying for? \_\_\_\_\_

Are you at least 18 years old? \_\_\_\_\_ Are you at least 21 years old? \_\_\_\_\_

### EDUCATION

Type	School Attended	Field of Study	Degree
High School			
College/Tech			
College/Tech			
Other			

### WORK EXPERIENCE

Please list employment experience beginning with current or most recent first.

1. Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 City/State \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_  
 Job Title \_\_\_\_\_ Dates \_\_\_\_\_ to \_\_\_\_\_  
 Reason For Leaving \_\_\_\_\_ Start Salary \_\_\_\_\_ End Salary \_\_\_\_\_
  
2. Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 City/State \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_  
 Position \_\_\_\_\_ Dates \_\_\_\_\_ to \_\_\_\_\_  
 Reason For Leaving \_\_\_\_\_ Start Salary \_\_\_\_\_ End Salary \_\_\_\_\_
  
3. Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 City/State \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_  
 Position \_\_\_\_\_ Dates \_\_\_\_\_ to \_\_\_\_\_  
 Reason For Leaving \_\_\_\_\_ Start Salary \_\_\_\_\_ End Salary \_\_\_\_\_

What is the earliest date you will be available? \_\_\_\_\_

What type position or positions are you applying for? \_\_\_\_\_

Have you ever been employed at Phantom Lake YMCA Camp before? \_\_\_\_\_ When? \_\_\_\_\_

Have you ever been convicted of violating any laws or have a pending arrest? \_\_\_\_\_

If YES, please identify the nature of the violation and the resolution of the violation \_\_\_\_\_

\*\*Note a "Yes" answer does not automatically disqualify you from employment - nature of the offense will be considered.

**REFERENCES (certain positions may require our reference questionnaire)**

	Name	Phone
1.	_____	(____) _____
2.	_____	(____) _____
3.	_____	(____) _____
4.	_____	(____) _____

**Qualifications:** Briefly describe how you are qualified for this position by virtue of your interests, aptitudes, education, and experience. Where applicable to this position, include: workshops, night school classes, seminars and similar training activities attended.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have a valid Drivers License? \_\_\_\_\_ If yes, state: \_\_\_\_\_ # \_\_\_\_\_

Why do you want to work at Phantom Lake (use additional paper if needed)? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please Read Carefully, and Sign Below**

I hereby certify that I have not knowingly withheld any information for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. \_\_\_\_\_ (initial)

I hereby authorize Phantom Lake YMCA Camp to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose any and all letters, reports and other information related to my work record, without giving me prior notice of such disclosure. \_\_\_\_\_ (initial)

I understand and agree that at all times my employment is at the will of the employer. I understand that I may be disciplined, laid Off or dismissed with or without cause and with or without notice. I understand that any false information or omission may disqualify me from further consideration or dismissal if discovered later. Phantom Lake YMCA Camp maintains policies prohibiting the use and distribution of alcohol and other drugs. Applicants and employees may be required to undergo drug testing as a condition of employment. I have read, understand and by my signature consent to the statements.

**Applicant Signature** \_\_\_\_\_

**Date** \_\_\_\_\_